

The background features a series of concentric circles in light gray, some solid and some dashed, creating a ripple effect. A prominent red callout box with a downward-pointing arrow is centered on the page. Inside this box, the text is white and reads: "St. Stanislaus Kostka CAQN", "2020-2021", and "Reopening Plan".

St. Stanislaus Kostka CAQN
2020-2021
Reopening Plan

Learning Options

PLAN A

- Full opening with social distancing, hand and respiratory hygiene, temperature monitoring, face coverings, cleaning and disinfecting.

PLAN B

- Full Distance Learning with no return to in-school instruction.
- Attendance at St. Thomas Aquinas Distance Learning Catholic Academy.

Responsible Party

- The principal, Catherine Mangone, will work in concert with the Pre-K director, Joan Forgione on a daily basis and with the Chairperson, Denise Gander and pastor, Monsignor Calise on large scale decisions.

DEPARTMENT OF HEALTH AND MENTAL HYGEINE: PUBLIC HEALTH TENETS



Stay Home if Sick: Only leave if for essential medical care and testing or other essential errands.



Keep Physical Distance: Stay at least 6 feet away from other people.



Keep Hands Clean: Wash your hand often with soap and water. Use hand sanitizer if soap and water are not available.



Wear a Face Covering: You can be contagious without symptoms. Protect those around you by wearing a face covering.

These tenets will remain in place until a vaccine is developed or daily transmission levels are close to zero.
These tenets have implications for school reopening.

Hygiene, Cleaning, and Disinfection

- A new cleaning company has been hired.
- “Deep cleaning” has taken place throughout the summer
- Disinfecting will take place on Friday, August 21st.
- Desks and chairs will be sanitized at the beginning of the day, before and after lunch, and at the end of the day.
- Scheduled cleaning will take place throughout the day including banisters, doorknobs, light switches
- Bathrooms will be cleaned as needed by use, and scheduled hourly
- Cleaning logs will be kept by the custodian to ensure completion of necessary procedures.
- Nightly cleaning will take place throughout the building

Facility Capacity

- At this time, all students can be brought into the building by utilizing all classrooms, library, gymnasium, and lunch area to house “overflow” rooms.
- Grade 8: Lunchroom (single group - 36 square feet per student)
- Grade 1: Single class
- Grades 2 - 7 will be split into two equal groups, alternating in class and overflow weekly.
- Kindergarten: Two separate classes.
- Nursery: One group located in the former Library.
- PreK: Three groups in three separate rooms.

Reimagining Space for Social Distancing and Safety

- The Library has been reformatted as a Nursery classroom. A portable sink has been added to the room. Students will not sit at tables, but on individual mats.
- The Kindergarten will utilize two full classrooms to accommodate students. Tables have been replaced with individual desks. Portable sinks have been added to each room.
- Grade 8 will be relocated to the cafeteria space. Dividers and a Smartboard have been added.
- Grade 7 will utilize both the 7th grade classroom and the former 8th grade classroom.
- Grade 4 will utilize both the 4th grade classroom and the former Technology/Art classroom.
- Grades 2, 3, 5, and 6 will utilize the Gymnasium Area for overflow rooms. Room dividers have been purchased.
- Grade 1 currently meets the space requirement in the 1st grade classroom.

Policy and Plan for
fixed cohorts of
students
Each grade
represents a fixed
cohort of students.

- Each grade represents a cohort and will interact according to the rules of the cohort. They will enter and exit the building as one cohort. They will attend mass and physical education as one cohort.
- The cohort will alternate weekly between the classroom and the overflow room, providing equity to all students.

**Social distance
plans for the
school facility and
school grounds...**

- Classrooms and overflow rooms will allow for 36 square feet per student.
- Desks will be placed in 4 straight rows facing forward.
- Instruction will be given to students on Day 1 detailing procedures for movement within the room.
- Hallways will use signage to identify 6 feet of distance and directionality.
- Restrooms will be monitored for number of students entering.
- Outdoor schoolyard will be utilized for physical education and recess, allowing for 12 feet per student.

Entrance will be varied by time and location.

ENTRANCE LOCATIONS

- Entrance A - 61st Street side
- Entrance B - 64th Street side
- Entrance C - Grand Avenue (Main Entrance)

ENTRANCE SCHEDULE: PLEASE DO NOT APPROACH THE SCHOOL BUILDING UNTIL THE ASSIGNED TIME. REMAIN 6 FEET APART!

Time	Entrance B	Entrance C	Entrance A
7:45 AM	Grade 7	Grade 6	Grade 8
8:00 AM	Pre K for All	Grade 5	Grade 4
8:15 AM	Grade 3	Grade 1	Grade 2
8:30 AM	Nursery	Kindergarten B	Kindergarten A

Exit will be varied
by time and
location.

EXIT LOCATIONS

- Exit A - 61st Street side
- Exit B - 64th Street side
- Exit C - Grand Avenue (Main Entrance)

EXIT SCHEDULE: PLEASE LEAVE THE SCHOOL GROUNDS IMMEDIATELY AFTER DISMISSAL

Time	Exit B	Exit C	Exit A
2:35 PM	NURSERY		
2:45 PM	PreK for All	Kindergarten B	Kindergarten A
2:55 PM	Grade 3	Grade 1	Grade 2
3:05 PM		Grade 5	Grade 4
3:10 AM	Grade 7	Grade 6	Grade 8

Directions for Entry Pre K, Faculty, Grades 5 - 8

- **Faculty and Staff:** Enter through 61st Street Door. Proceed up Staircase A to Main Floor, Check in, follow hall signage to classrooms.
- **Grade 8:** Proceed down staircase A to Cafeteria classroom.
- **Grade 7:** Proceed up staircase B to Second Floor and enter Room 17 or Room 18.
- **Grade 6:** Proceed up Staircase C, turn left to Staircase A, proceed up to Second Floor to enter classroom or turn right to Staircase B, and down to assigned area.
- **PreK for All:** Proceed up Staircase B, Assistant teachers will lead students to designated classrooms.
- **Grade 5:** Proceed up the right side of Staircase C, turn right to Staircase B, proceed up to Second Floor to enter classroom or down Staircase B to assigned area.

Directions for
Nursery,
Kindergarten,
Grades 1 - 4

Grade 4: Proceed up Staircase A to Second Floor and enter either Technology Room or classroom.

Grade 3: Proceed up Staircase B to Second Floor and enter classroom or down Staircase B to assigned area.

Grade 2: Proceed up Staircase A, to First Floor to enter classroom. Overflow will proceed down staircase A to assigned area.

Grade 1: Proceed up Staircase C, turn left and enter classroom

Kindergarten A: Proceed up Staircase A to First Floor and enter classroom.

Kindergarten B: Proceed up Staircase C, turn right to enter classroom.

Nursery: Proceed down staircase B to enter classroom. (Aides will be placed strategically to guide students.)

Screening

- Faculty, staff, and students will have temperature checks daily upon entrance to the building. (Scanners have been purchased for all three entrances.)
- Faculty, staff, and students will be required to affirm their personal health, lack of symptoms, lack of exposure to COVID positive individuals, and lack to travel to hot spot areas daily.
- Visitors to the building will be discouraged. However, when necessary, visitors will be required to have a temperature check and to sign a statement of health affirmation.
- Faculty, staff, and students are not required to have a COVID test before the beginning of school.
- Referral for testing will take place for symptomatic individuals, close contacts of COVID suspected or confirmed individuals, and individuals with recent international travel or travel within a state with wide-spread transmission of COVID.

Lunch

- All students in Nursery, and Kindergarten - Grade 8 will be responsible for providing their own lunch.
- Lunch will be eaten in the classrooms.
- Lunch schedules will be reimagined to allow for coverage for teachers and supervision for students.

Extracurriculars Before- and After- Care

- All Department of Health guidelines will be followed.
- Assemblies and large gathering will be postponed for the near future.
- Before School Care, beginning at 7 AM, will be available to students, beginning the week of 9/14
- After School Care, from dismissal to 6 PM, will be available to students, beginning the week of 9/14

Face Coverings

Clearly labeled with students names
Carried in clear plastic bags

Details: Diocesan Face Covering Policy is attached to this email.

Students in grades K - 8 will be required to wear masks at all times.

Students will be given mask “breaks” throughout the day.

Teachers, aides, assistants and staff will be required to wear masks at all times with the option of wearing additional face shields.

All visitors who enter the building will be required to wear face coverings while on school grounds or in the school building.

Face Coverings continued.

Details:

Non-disposable masks should be washed daily. Students should come to school with at least two masks in case of “accidents.”

Students will be instructed on correct use of cloth face coverings, including wearing cloth face coverings over the nose and mouth and securely around the face.

Students will be instructed about washing and sanitizing their hands before putting on a cloth face covering.

Teachers and staff will wash or sanitize hands before and after helping a student put on or adjust a cloth face covering.

Students will be instructed that cloth face coverings should not be touched while on the face, and if touched hands should be washed/sanitized before and after.

Response to Positive or Presumed-positive COVID cases

- Faculty or staff who develop symptoms during the school day will be immediately isolated until they can leave the building.
- Students who develop symptoms during the school day will be immediately sent to an isolation room until pickup is possible.
- Each family will be required to provide FOUR EMERGENCY CONTACT NUMBERS to ensure that contact can be made. We respectfully request that all emergency contacts clear their voice mailboxes so that emergency messages can be left.
- Immediate arrangements for pick-up must be made.
- Student will be escorted to the front door of the school when parent/representative arrives. Sign-out will take place at the front door.
- 14 day quarantine is mandatory for any class in which an individual has tested positive for COVID.
- 14 day schoolwide quarantine is mandatory if individuals in two different cohorts have tested positive for COVID.
- Discharge from isolation and return to school will be conducted in coordination with the local health department and all protocols will be strictly enforced.

Communication

- Information will be disseminated to all stakeholders using Gmail accounts
- Signage will be placed throughout the building regarding protocols, directionality, etc.
- Administration will determine the necessity of shared information, paying careful attention to HIPAA laws.

All parts of this plan are subject to change based on changes and updates to Department of Health Protocols and Regulations.

We at St. Stan's are prepared for conditions within the city of New York that warrant a switch to remote learning, though we pray that this does not happen.